



**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, UNITED STATES ARMY MEDICAL DEPARTMENT ACTIVITY**  
**2480 LLEWELLYN AVENUE**  
**FORT GEORGE G. MEADE, MARYLAND 20755-5800**

REPLY  
ATTENTION OF

18 October 2002

POLICY STATEMENT NO. 21

DRESS CODE FOR KIMBROUGH AMBULATORY CARE CENTER

1. It is the duty of all Army personnel on the staff to comply with the provisions of AR 670-1, Wear and Appearance of Army Uniforms and Insignia, dated 1 July 2002, and for military personnel of other armed services whose place of duty is Kimbrough Ambulatory Care Center (KACC) to comply with the uniform regulations of their respective services. Further, all military and civilian personnel working at KACC must present a professional appearance that stresses personal grooming, dress and safety. Department, division, and service chiefs will be responsible for ensuring that their personnel are appropriately attired and groomed while on duty. I expect all officers and noncommissioned officers, to include those of other services working at KACC, to lead by example and enforce the standards of this policy, and AR 670-1, or the equivalent Air Force or Navy regulation.

2. Reference is made throughout this policy to AR 670-1. This regulation is no longer stocked or issued in printed form by the U.S. Army Publications and Printing Agency (USAPA). It may be accessed on the USAPA's web site (<http://www.usapa.army.mil>).

3. Policy regarding soldiers' uniforms and appearance.

a. Authorized on-duty uniforms. The class B green uniform – male and female, temperate and hot weather battle dress uniforms (BDUs), hospital duty uniform, maternity work uniform, and class B green maternity uniform are the prescribed duty uniforms for all soldiers assigned and attached to KACC. The criteria for wearing these uniforms is discussed below.

(1) The class B green uniform–male. This uniform may be worn by all male officers and enlisted men, regardless of branch or MOS. For male officers in the Medical Corps (MC), Medical Service Corps (MS), and enlisted men in other than medical MOS, the class B green uniform–male is the only alternative on-duty uniform to the BDU. It will be worn in accordance with AR 670-1, chapter 15.

(2) The class B green uniform–female. This uniform may be worn by all female officers and enlisted women, regardless of branch or MOS. For female officers in the MC, MS, and enlisted women in other than medical MOS, it is the only alternative on-duty uniform to the BDU. It will be worn in accordance with AR 670-1, chapter 16.

(3) The BDU. The BDU is authorized for on-duty wear by all soldiers assigned and attached to KACC, subject to the approval of their supervisors. It will be worn in accordance with AR 670-1, chapter 3.

(4) The hospital duty uniform. This uniform, commonly referred to as “hospital whites” and “hospital duty uniform,” is authorized for year-round wear by all officers in the Army Nurse Corps (AN), Army Medical Specialist Corps (SP), and by enlisted personnel with medical military occupational specialties (MOS). It will be worn in accordance with AR 670-1, chapters 8 and 9.

(5) The maternity work uniform. A variation of the BDU, this uniform is authorized for year-round on-duty wear by pregnant soldiers assigned and attached to KACC who are pregnant. It will be worn in accordance with AR 670-1, chapter 4.

(6) The class B green maternity uniform. This uniform may be worn in lieu of the maternity work uniform by all pregnant soldiers, regardless of branch or MOS. For pregnant officers in the MC, MS, and enlisted women in other than medical MOS, it is the only alternative on-duty uniforms to the maternity work uniform. It will be worn in accordance with AR 670-1, chapter 17.

b. Other uniforms authorized for wear.

(1) The class A green uniform–male. This uniform will be worn by all male soldiers on certain special occasions that require such uniform. It may also be worn as an alternative on-duty uniform by male soldiers whose duties are strictly administrative in nature. It will be worn in accordance with AR 670-1, chapter 15.

(2) The class A green uniform–female. This uniform will be worn by all female officers and enlisted women who are not pregnant, regardless of branch or MOS, on certain special occasions that require such uniform. It may also be worn as an alternative on-duty uniform by female soldiers whose duties are strictly administrative in nature. It will be worn in accordance with AR 670-1, chapter 16.

(3) The physical fitness uniform (PFU). The PFU may be worn, year-round, on and off duty when authorized by the Medical Company Commander when engaged in physical training both on and off the military installation. This uniform may be worn in transit between the individual’s quarters and duty station. Soldiers may wear all or part of the PFU, at their discretion, when not on the installation. The standards of wear and appearance specified in AR 670-1, paragraph 14, will apply at all times. The PFU may be worn by soldiers performing details and may be worn by soldiers performing their normal duties as long as it does not interfere with their normal duty performance, as in patient care.

c. Military headgear.

(1) In accordance with AR 670-1, paragraph 1-10k, headgear will be worn with the military uniform (except the PFU) except under the following circumstances:

(a) Headgear is not required to be worn if it would interfere with the safe operation of military vehicles. The wearing of military headgear is not required while in or on a privately owned

vehicle (to include a motorcycle or bicycle), a commercial vehicle, or on public conveyance (such as a subway, train, plane, or bus).

(b) Soldiers will not wear headgear indoors unless under arms in an official capacity, or when directed by the commander, such as for indoor ceremonial activities.

(c) Male and female soldiers are not required to wear headgear to evening social events (after Retreat) when wearing the Army blue and white uniforms, the enlisted green dress uniform, the Army green maternity dress uniform (females only), or the mess and evening mess uniforms.

(d) Soldiers will carry their headgear when it is not worn. Soldiers will not attach headgear to the uniform, or put it in a uniform pocket.

(2) No hat areas. In addition to the exceptions for wearing headgear stated in paragraph (1) above, three “no hat” areas are authorized. Personnel moving outdoors between the OHES area exit and the exit to B Wing (rear entrance of Radiology), personnel moving between the dental clinic entrance and the Rascon Center (bldg 2841), and personnel in uniform moving between the exit by the Information Desk and the Information Management Division trailers may do so without wearing headgear. Military personnel in no-hat areas without headgear on will not render hand salutes.

(3) Except as specified above in paragraphs 3c(1) and (2), and when wearing the PFU, military personnel will wear headgear at all times when outdoors and in uniform. This includes smoke breaks in the gazebos. Smoking is not condoned even though smoking areas have been identified.

d. Wearing of jewelry.

(1) Soldiers may wear a wristwatch, a wrist identification bracelet, and a total of two rings (a wedding set is considered one ring) with Army uniforms, unless prohibited by me for safety or health reasons. Any jewelry soldiers wear must be conservative and in good taste. Identification bracelets are limited to medical alert bracelets and MIA/POW identification bracelets. Soldiers may wear only one item on each wrist.

(2) No jewelry, other than described in paragraph 3d(1), above, will appear exposed while wearing the uniform; this includes watch chains, or similar items, and pens and pencils. The only authorized exceptions are religious items described in AR 670-1, paragraph 1-7b, a conservative tie tack or tie clasp that male soldiers may wear with the black four-in-hand necktie; and a pen or pencil that may appear exposed on the hospital duty, food service, combat vehicle crewman's, or flight uniforms.

(3) Body piercing. When on an Army installation or other places under Army control, soldiers may not attach, affix, or display objects, articles, jewelry, or ornamentation to or through the skin while they are in uniform, in civilian clothes on duty, or in civilian clothes off duty (this includes earrings for male soldiers). The only exception is for female soldiers, as indicated in

paragraph 3d(4), below. (The term skin is not confined to external skin, but includes the tongue, lips, inside of mouth, and other surfaces of the body not readily visible.

(4) Females are authorized to wear prescribed earrings with the service, dress and mess uniforms.

(a) Earrings may be screw-on, clip-on, or post-type earrings, in gold, silver, white pearl, or diamond. The earrings will not exceed 6mm or 1/4 inch in diameter, and they must be unadorned and spherical. When worn, the earrings will fit snugly to the ear. Females may wear earrings only as a matched pair, with only one earring per ear lobe.

(b) Females are not authorized to wear earrings with any class C (utility) uniform (BDU, hospital duty, food service, physical fitness, field, or organizational).

(c) When on duty in civilian attire, female soldiers must comply with the specifications listed in (a) above when wearing earrings, unless otherwise authorized by me. When females are off duty, there are no restrictions on the wear of earrings.

(5) Ankle bracelets, necklaces (other than those described in AR 670-1, paragraph 1-7b), faddish (trendy) devices, medallions, amulets, and personal talismans or icons are not authorized for wear in any military uniform, or in civilian clothes on duty.

e. Hair and fingernail standards and grooming policies. See AR 670-1, paragraph 1-8.

4. Policy applying to clothing and appearance of military personnel, Department of the Army civilian employees, and contractor employees.

a. Laboratory coats (white or green, long or short).

(1) Laboratory coats may only be worn within KACC's buildings.

(2) Laboratory coats may be worn while in uniform or civilian clothing. A nameplate (military personnel only) will be centered on the right breast pocket, parallel to and one-half inch below the top of the pocket. In the absence of a pocket, a nameplate will be worn centered horizontally on the right side and slightly above the top edge of the top button.

b. Surgical scrub suits.

(1) Wearing of surgical scrub suits by staff is mandatory in the following areas:

(a) Operating rooms.

(b) Central Materiel Supply.

(2) Personnel required to leave areas in which scrub suits are worn will wear protective covers appropriate to their disciplines over the scrub suits (laboratory coat or scrub gown). Wearing of scrub attire outside building 2480 is prohibited unless responding to an emergency.

c. Smock and disposable overcoats. Wearing of clinic-laundered or disposable smock overcoats may be worn as personal protective equipment in the following areas:

- (1) Operating rooms.
- (2) Clinical areas where invasive surgery is performed.
- (3) Post-anesthesia Care Unit.

d. Shoe covers, surgical head covers and surgical masks will be removed before departing an operating room and removed upon exiting a procedure room. These items will not be worn while traveling through the hallways of KACC or anywhere else on the installation.

e. Wearing of KACC identification badges. KACC identification badges will be worn at all times while within the facility. Badges will be removed when leaving the facility, when participating in any type of ceremony (inside or outside of the facility), and when inappropriate for wear while conducting official business. The placement of the badge is as follows:

- (1) Class A and B green uniforms – Male. Left breast pocket.
- (2) Class A and B green uniforms – Female. Left epaulet or left lapel.
- (3) Pullover sweater. Left shoulder epaulet.
- (4) BDU. Left breast pocket or left collar.
- (5) Hospital duty and maternity uniforms. Left lapel.
- (6) Scrub protective cover. Above the waist, attached to cover gown or coat.
- (7) Civilian attire. Must be visible on upper body clothing.

f. All personnel are expected to wear clothes that project a professional image.

g. Prohibited clothing. Except as noted, the following types of clothing are prohibited at all times while on duty:

- (1) Shorts.

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(2) Jeans, except dress jeans, and other jeans that are not soiled or torn and are otherwise in good repair and are suitable attire for the type of duties being performed.

(3) Soiled or torn clothing.

(4) Suggestive or revealing clothing. This is clothing that fails to adequately cover the private areas of the body such as bikini tops.

(5) Hair curlers, stockings on heads, and similar hair styling apparatus.

(6) Sandals and open-toe shoes will not be worn in job settings where the employee is at potential risk for foot injury such as exposure to blood and body fluids, hazardous chemicals, and trauma from falling objects.

//Original Signed By//  
JOAN P. EITZEN  
COL, AN  
Commanding

DISTRIBUTION:

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